



**INTERREG V – A
COOPERATION PROGRAMME GREECE – BULGARIA 2014-2020**

**PROJECT: Developing Identity ON Yield: SOil and Site
DIONYSOS**

**MINUTES OF
SECOND COORDINATION MEETING OF PROJECT STEERING COMMITTEE
BULGARIA, HASKOVO: Hall 315 at the building of Haskovo Municipality Hall
13 February 2018**

On 13 February 2018 was held the second coordination meeting of the Project Steering Committee.

It was attended by:

LB - Dep of Food Science & Human Nutrition - Agricultural University Of Athens - Special Account For Research Funds

1. Yorgos Kotseridis - Project Manager
2. Dimitra Mougkopetrou

PB2 –Pleven Institute of Viticulture and Enology

3. Vladimir Dimitrov
4. Nikolay Genov
5. Daniela Dimitrova

PB3 - Faculty Of Economics And Social Sciences, University Of Plovdiv

6. Elena Georgieva
7. Gergana Dimitrova
8. Yulia Dzhabarova

PB4 - ANKA SA

9. Evangelia Lympelopoulou
10. Sofia Enisoglou
11. Antonios Kostas

PB5 - Federation of Professional Crafts And Trade Associations Of Evros

12. Konstantinos Kouzoukos
13. Athanasios Bellas

PB6 - Agency For Transnational Training And Development

14. Athanasios (Sakis) Karamoschos
15. Soutana – Anastasia (Tatiana) Vasileiou

PB7 - Municipality of Kirkovo

16. Shinasi Syuleyman
17. Detelina Popova
18. Simona Valchanova
19. Radina Boyanova

PB8 – Haskovo CCI

20. Yancho Yanev
21. Eliza Hubinova
22. Valeria Popova

Invited Speaker: Region of East Macedonia And Thrace

1. Spyridon Arseniou

Record-keeper: Mrs. Valeriya Popova – PB8 - Project Staff

It began at 10:00 o'clock and the following topics were discussed:

1. The President of the meeting's host - PB8-Haskovo Chamber of Commerce and Industry – Mr. Yancho Yanev, opened the meeting. He expressed his wishes for fruitful collaboration amongst the PBs and also for successful results. He underlined the importance of the specific project for the crossborder area and he shared ideas and thoughts about joint actions which could potentially follow-up the project deliverables. Mr. Sakis Karamoschos – PB6-TRANSCOOP presented and reviewed the Agenda topic by topic along with the Partners. There was no objection on the topics or else. Mrs. Tatiana Vasileiou – PB6-TRANSCOOP presented the procedures to be undertaken by the PBs for Procurements and Staff Recruitments (STPP). There were some partners by specific PBs regarding the grouping of tenders and activities following relative instructions by the JS. PBs mentioned that they are still consulting with experts in regard to this topic. Partners explained that in Greece and Bulgaria the situation is different and for Bulgaria when somebody is recruited under Staff he should be hired with an employment contract with the organization, it cannot be done with a civil contract. Dr. Arseniou expressed his point of view on the specific matter after several communications which he had with experts by the JS and bearing in mind the presentations of the MA regarding the FLC procedure for the Greek PBs.
2. The topic of required modifications was raised and discussed. Partners made reference to the modifications they need and the reasons that they dictate them. The PSC agreed to the suggested modifications and decided that each PB should send to the LB an official request asap. The PBs have to send:
 - A revised budget with all changes marked

- An official request (letter) declaring the changes required and duly justifying the modifications.

Discrepancies on deliverables (e.g. number of flyers etc.) between AF and JoB, mainly resulting from typing errors will be submitted to the JS for an adjustment of the JoB to the AF and for a final formulation. The same applies to all deliverables where similar discrepancies are located.

3. Mr. Sakis Karamoschos – PB6-TRANSCOOP made a presentation on the specs for Partners’ procurements for WP1 & WP2. The activities were described and discussed. Partners made suggestions in regards to some activities.
4. Mr. Sakis Karamoschos – PB6-TRANSCOOP made a presentation on the specs for Partners’ procurements for WP3 & WP4. The activities were described and discussed. Partners made suggestions in regards to some activities.
5. Mr. Sakis Karamoschos – PB6-TRANSCOOP made a presentation on the specs for Partners’ procurements for WP5 & WP6. The activities were described and discussed. Partners made suggestions in regard to some activities.
6. Mrs. Tatiana Vasileiou – PB6-TRANSCOOP presented the Timetable for each Work Package. The Partners expressed their view on how long each of the deliverables under the Work Packages could take and that some WPs should be extended as depending on the collection of crops’ specimens. The PSC decided to modify the timetable as follows:

<i>year</i>	2017		2018												2019										
<i>month</i>	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	
WP 1																									
WP 2																									
WP 3																									
WP 4																									
WP 5																									
WP 6																									

7. Dr. Spyridon Arseniou from the Region of East Macedonia and Thrace delivered a detailed presentation on expenditure reporting (cost claiming) and payment (cash flow) procedures as well as for the progress report administrative process. The eligibility of the expenses was reviewed carefully and several questions were asked by the PBs in regard to the reporting of expenses and in which case VAT is eligible or not.

Before he proceeded with the 2nd presentation regarding the PSC administrative procedures, he pointed out a very important issue about the bureaucratic obstacles which prevent PB2 (ILV-Pleven) from having created an interest-free Bank Account in €. He underlined that this matter is indeed serious and the specific beneficiary cannot proceed to any kind of expenses or else without bank account. Other experts shared their reflections towards the specific barrier.

8. Dr. Spyridon Arseniou from the Region of East Macedonia and Thrace made a brief presentation regarding the role, the administrative requirements and the functions of the

Project Steering committee (PSC). Each Partner has already submitted a letter for appointing a representative and a substitute representative to the Project Steering Committee.

9. The representatives discussed about the two subcommittees to be established to support the work of the PSC. Specific concerns and reflections were shared amongst PBs about further administrative and bureaucratic burden which eventually these committees could cause to PBs. Mrs. Lymperopoulou shared her thoughts on managing the specific structures in a more flexible way and PBs agreed.

The PBs should possibly appoint individuals with relevant experience for the subcommittees. The number of members of the committees should not exceed the three participants.

A detailed mode of operation of the subcommittees will be elaborated and sent to PBs for discussion and decision within the next weeks by the LB.

The members of the subcommittees should be appointed possibly by the next PSC meeting.

10. Mr. Prof. Dr. G. Kotseridis - LB – University of Athens – Dept. of food and human nutrition made a presentation on the Structure & Methodology for Deliverable 3.1: Recording wine varieties & micro regions of production. Prof. Dr. G. Kotseridis explained in brief the work that their organization has done so far, what they will be doing and how it will be done. The same methodology shall be used by PB2 for the Bulgarian part.

11. Dr. Nikolay Genov and Dr. Vladimir Dimitrov had specific technical queries on particular points of Professor's presentation which were clarified in detail.

Dr. Genov suggested that some experts from the Institute could visit and attend an introduction course at the laboratory of the Agricultural University of Athens within an Erasmus application, to submit in March, so as to clarify methodologies and techniques to apply within the context of WP3. Prof. Kotseridis agreed with the suggestion and considered it a fruitful idea.

12. Mr. Sakis Kamoschos – PB6-TRANSCOOP made a presentation on the Structure & Methodology for the Deliverable 3.5: Developing planning infra structure for the area - designing digital maps on area - Digital maps' infrastructure. Partners had a discussion and agreed with the presentation. Dr. Assoc. Prof. Julia Jabarova had specific queries on deliverables where the PB3 (Plovdiv University) is involved. Mr Kamoschos clarified the issues.

13. Mrs. Valeriya Popova – PB8-Haskovo CCI made a presentation on the wider Wine Making Area of Haskovo - The Area: the vineyard: the wines: the wineries etc. Mrs. Popova has gathered information from the Executive agency on vine and wine with data for 2016, the data for 2017 shall be presented at a later stage. The partners were able to see the wine production and vine growing in the area of Haskovo and Kardjali districts and the yields for 2016 in both districts.

14. At the end of the meeting, the Partners raised additional questions on specific for each partner topics and had a detailed discussion. There was also debate in regard to the next event of the Project – the Opening Conference, which should be held at the end of March / beginning of April in Alexandroupolis-Evros, Greece

15. The meeting ended at 16:30.

On behalf of LP-Dept. Of food science and human nutrition -Agricultural University of Athens:

Yorgos Kotseridis - PSC representative:

On behalf of PB2 -Pleven Institute of Viticulture and Enology:

Vladimir Dimitrov - PSC representative:

On behalf of PB3 - Faculty of economics and social science -University of Plovdiv:

Yulia Dzhabarova - PSC representative:

On behalf of PB4 -ANKA SA:

Evangelia Lymperopoulou - PSC substitute representative:

On behalf of PB5 – Federation of professional crafts and trade associations of EVROS:

Konstantinos Kouzoukos - PSC substitute representative:

On behalf of PB6 – Agency for transnational training and development:

Athanasios Karamaschos – PSC representative:

On behalf of PB7 – Municipality of Kirkovo:

Detelina Popova - PSC representative:

On behalf of PB8 – Haskovo CCI:

Valeriya Popova – PSC substitute representative: